BOARD OF ELECTIONS AND REGISTRATION
PUTNAM COUNTY, GEORGIA

POLICY DECISION

Date: September 1, 2009

Policy Decision No.:   09-04

Subject Matter: Use of Election Equipment by Municipalities within Putnam County

In order to facilitate a mutual and cooperative working relationship with any municipality within Putnam County, the Board of Elections and Registration (BER) has adopted the following policy:

The BER may, at its sole discretion, permit the use of election equipment in its custody by any municipality within the county provided that the following terms are met:

- The municipal governing authority shall tender a written request adhering to the legal requirements detailed in O.C.G.A. §21-2-45 (c) and/or other applicable Georgia law, accompanied by a proposed contract containing mutually acceptable terms, to the BER in a timely manner;

- The municipal governing authority, or its designee, shall provide documentation that the election equipment shall be maintained and operated in accordance with Georgia law, State Election Board rules, and the manufacturer's guidelines and specifications, and that it shall train all of its election personnel and poll workers in the proper operation and conduct of elections utilizing such equipment;

- The BER shall make a unanimous determination that the municipality has no outstanding debt for services rendered by the BER and/or individual BER member(s) or for repair of the voting equipment for damage inflicted by the municipality.

It shall be the responsibility of the municipal governing authority to provide documentation of compliance with all requirements in this policy.

Failure to fulfill any obligation contained within this policy shall preclude use of election equipment by the municipality.

Requests, revisions, and/or negotiations in such matters shall be ruled or acted upon by the BER at its regularly-scheduled meetings.

Nothing in this policy shall obligate the BER to enter into future agreements with any municipality regarding the use of voting equipment.